

Procedura di richiesta attivazione badge: istruzioni

1)

Richiesta Attivazione Badge

clickare qui

[Richiesta Attivazione Badge](#)



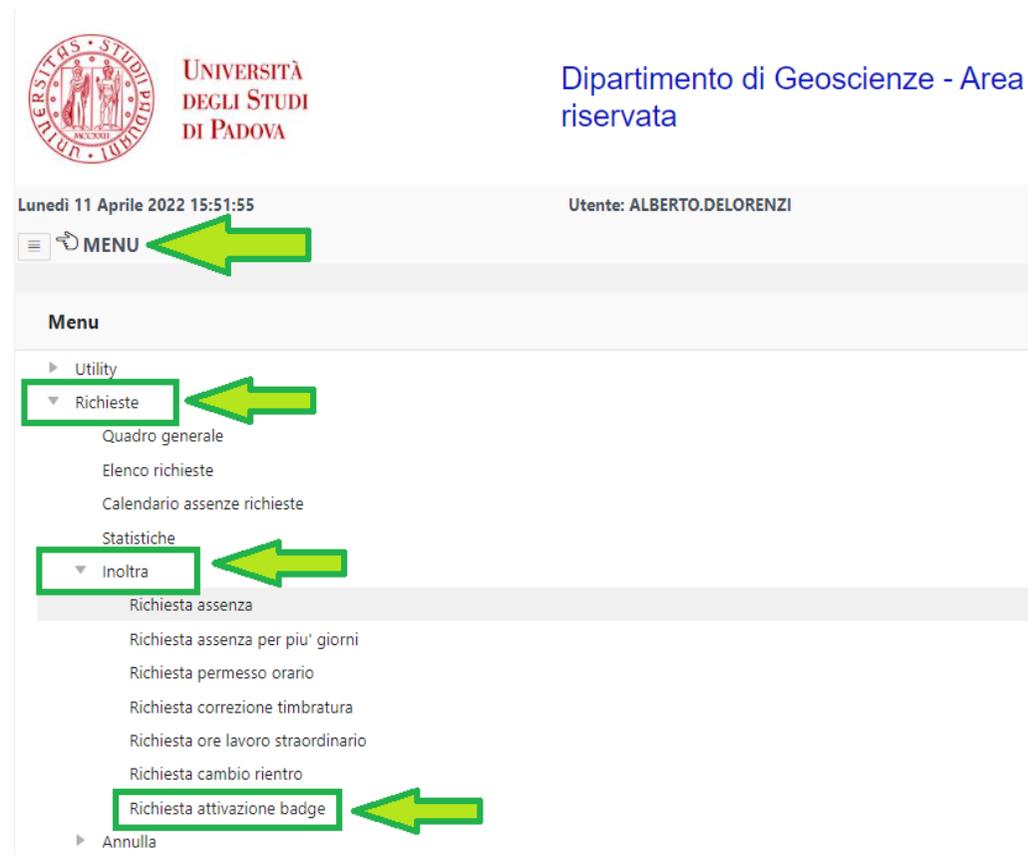
The card displays the University of Padua logo on the left. On the right, there is a grey area with a person icon and the text 'Ruolo Matricola'. Below this, there is a red area with the text 'UNIVERSITÀ DEGLI STUDI DI PADOVA' and a grey area with the text 'Nome Cognome Numero Tessera'.

2) Accedere con -Single Sign On



The page features the SSO logo on the left and the University of Padua logo on the right. The main heading is 'IDP UNIPD - SINGLE SIGN ON'. Below this, there is a green arrow pointing to the text 'accedere con Single Sign On'. The login form includes fields for 'Nome utente' (containing 'nome.cognome') and 'Password'. There are radio buttons for '@unipd.it' (selected) and '@studenti.unipd.it'. A small flag icon shows 'ita' and 'eng' options. An 'Accedi' button is at the bottom left.

3) Cliccare su Menu > Richieste > Inoltra > Attivazione Badge



The screenshot shows the user interface for the University of Padua. At the top left is the university logo and name 'UNIVERSITÀ DEGLI STUDI DI PADOVA'. To the right is the department name 'Dipartimento di Geoscienze - Area riservata'. Below this is the date and time 'Lunedì 11 Aprile 2022 15:51:55' and the user name 'Utente: ALBERTO.DELORENZI'. A 'MENU' button is highlighted with a green arrow. The menu is expanded, showing 'Utility' and 'Richieste' (highlighted with a green arrow). Under 'Richieste', there are options: 'Quadro generale', 'Elenco richieste', 'Calendario assenze richieste', 'Statistiche', and 'Inoltra' (highlighted with a green arrow). Under 'Inoltra', there are several request types, with 'Richiesta attivazione badge' highlighted by a green arrow. Other options include 'Richiesta assenza', 'Richiesta assenza per piu' giorni', 'Richiesta permesso orario', 'Richiesta correzione timbratura', 'Richiesta ore lavoro straordinario', 'Richiesta cambio rientro', and 'Annulla'.