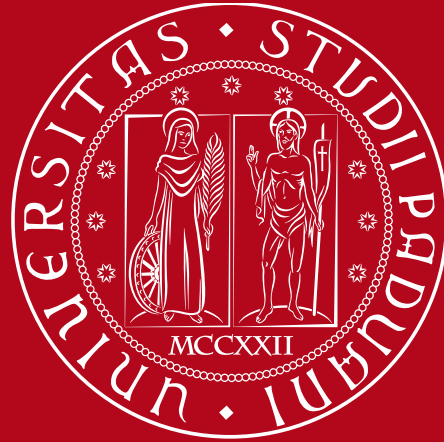


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UNIVERSITÀ
DEGLI STUDI
DI PADOVA

PHASE 3, Department of Geosciences

Premise

The **Department of Geosciences** is managing to start the **Teaching Activity** from September 28, 2020;

- **The rules of access and conduct** here described will last until further notice.
- **The rules may be amended** if this becomes necessary due to the evolution of the COVID pandemic following the indications given by the authorities.

General behavior rules

You cannot access the Department if:

1. You are **COVID-positive**
2. You are **quarantinated**
3. If you have **any of the symptoms of the disease** (fever, cough, cold)
 - If you have **any of the symptoms of the disease** (fever, cough, cold) you must immediately inform your **family doctor** and the **health authorities**;
 - If you are **COVID-positive** you must immediately **inform** via email **the Head of the Department and /or the Secretary of the Department.**

General behaviour rules

4. You must **follow the paths indicated by the signage** to enter, move inside, and **exit from** the Department;
5. **wash your hands with soap and water or use the hand sanitizer accurately and frequently**, in particular when you **enter or exit from** the building, offices, toilets, teaching rooms and laboratories. To this scope use the available **hand sanitizer dispensers**;

General behaviour rules

6. Always wear the face mask while staying inside the Department (teaching rooms, offices, common areas, **shared spaces**) even when you are temporary alone;
7. Do not touch either **your face** or **the mask**;
8. The **face mask** should be **worn correctly**, covering **nose and mouth** simultaneously;

General behavior rules

[9.] Always keep **at least 1 meter of distance from other people** within the Department;

[10.] **use of elevators is not recommended**, made exception for cases of **impaired mobility**; in these cases elevators can be used, but occupied **by one person at a time**;

[11.] we warmly recommend the use of the **IMMUNI** app provided by Ministry of Health to detect possible exposure to Covid-19;

General regulations for students

[1.] **you must fill in and sign the self-certification for access to University buildings and facilities** and **always carry it with you** (in paper or electronic form) for any checks;

[2.] the **self-certification** is linked with **Uniweb**: for **freshmen** the self-certification is subscribed at the time of enrollment;

General regulations for students

[3.] if you **tested positive for COVID-19 infection**, you **must immediately contact** the **Head of the Department by email**;

[4.] the return of students who have already tested positive for **COVID-19** infection to the Department, **must be preceded by prior notification to the Head of the Department**. The notification must include a **medical certification** which proves they have undergone **the double-swab** and have **had a negative result in both cases**, according to the procedures provided for and issued by the competent territorial prevention department;

Teaching rooms: regulations for students

[1.] strictly respect the scheduled **shifts**, and therefore **do not access the Department for any reason if it is not your turn.** It is **absolutely forbidden** to change the scheduled shifts;

[2.] in the teaching rooms, only the **marked seats** must be occupied, highlighted by the appropriate signs (**green lables**) ;

Teaching rooms: regulations for students

[3.] in the teaching rooms it is **not allowed to use coat hangers**. Jackets and backpacks, along with any other material, must be placed in the unoccupable seats adjacent to your seat, where sitting is not allowed (**red lables**);

[4.] it is advisable to **access the toilets also during the lectures** (professors will allow that) in order to **avoid crowding** during breaks;

Teaching rooms: regulations for students

[5.] if you go back to the teaching room after exiting it (for example after a break during the lecture), you **must sit in the same seat previously occupied**;

[6.] when leaving the teaching room, if possible, **you have to disinfect the spaces and objects (e.g., desks, chairs, PC keyboards in the computer lab) touched by yourself and by your own stuff (backpack, jacket, etc.). Absorbent paper and sanitizing detergents** will be available in each room;

Teaching rooms: regulations for students

[7.] when leaving the teaching rooms, you must **go out in an orderly manner, in rows** starting from the one closest to the exit door. The other students will have to **remain seated** until their turn, in order to avoid any gathering;

[8.] it **is forbidden to stop, eat and linger in the common areas of the Department.** It is therefore advisable to **arrive on time**, but not too in advance, for the start of the didactic activities, and to leave the Department as soon as the didactic activities are over;

Teaching rooms: regulations for students

[9.] In the first months of the teaching activity, access to and outflow from the teaching rooms and activities related to orderly coexistence in the common areas will be facilitated by **staff**, with the task of ensuring compliance with the requirements;

[10.] as to **student-reception activities**, students can be received in presence **only after setting an appointment with the professor, and always having filled out and taking along the declaration of access to the University spaces**

Teaching rooms: regulations for students

[11.] **you must install** the APP “**Orari UniPD**” **on your smartphone**, which is necessary for attendance detection. This will allow the **tracing of any infections in the teaching rooms**. The student **must confirm his / her presence at each lecture** by entering **a code provided by the professor at the beginning of the lecture** and **the code of the seat occupied**. Students **attending the lecture from home** can also confirm their attendance, using the code "LOL" (Lecture On Line).

Teaching rooms: regulations for students

[12.] professors, **as responsible during the teaching activities, will verify that all the rules for containing the coronavirus infection are respected;**